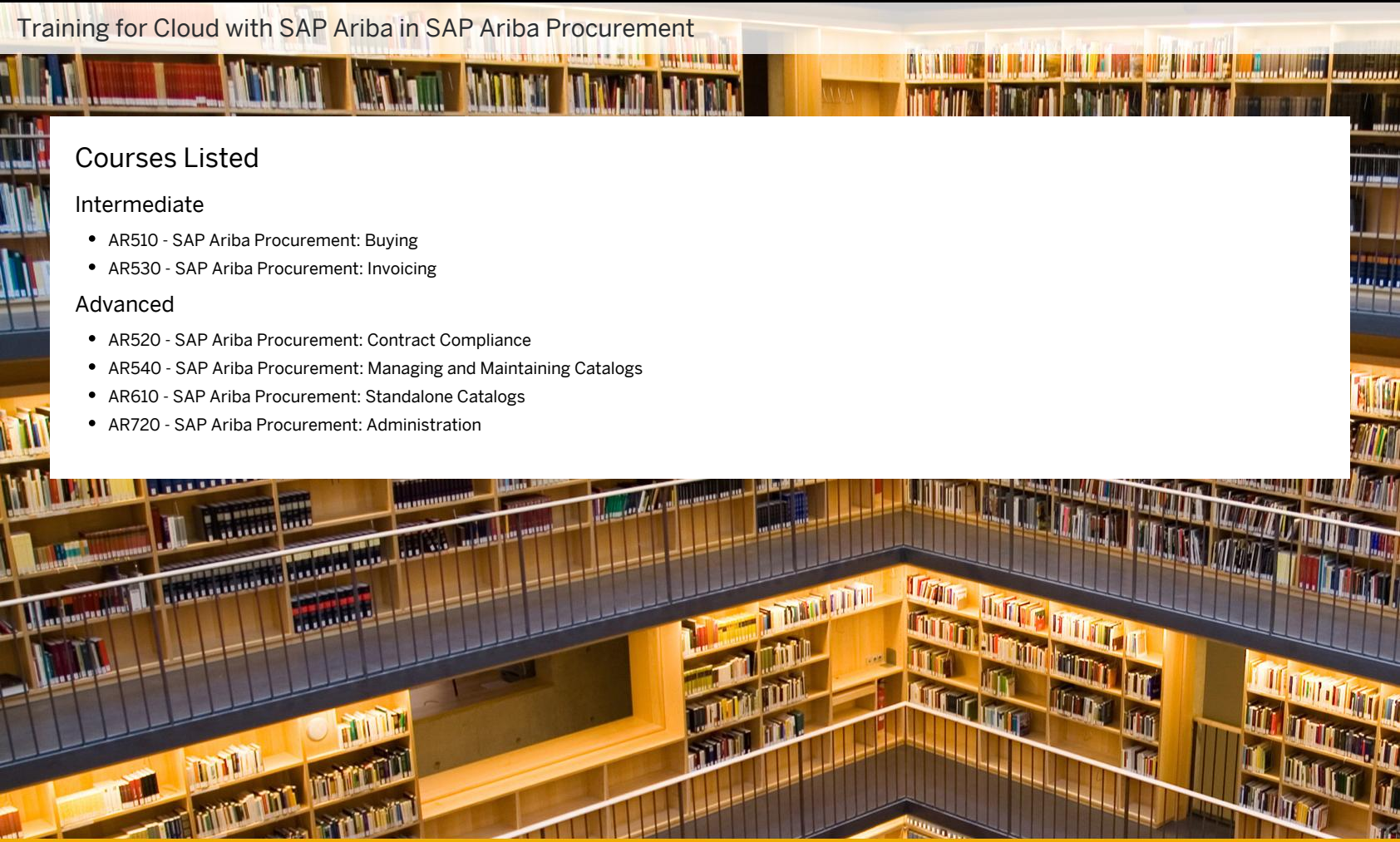
COURSE LISTING

Training for Cloud with SAP Ariba in SAP Ariba Procurement



Courses Listed

Intermediate

- AR510 - SAP Ariba Procurement: Buying
- AR530 - SAP Ariba Procurement: Invoicing

Advanced

- AR520 - SAP Ariba Procurement: Contract Compliance
- AR540 - SAP Ariba Procurement: Managing and Maintaining Catalogs
- AR610 - SAP Ariba Procurement: Standalone Catalogs
- AR720 - SAP Ariba Procurement: Administration

© 2024 SAP SE or SAP affiliate company. All rights reserved.

All available schedules in your selection

AR610 SAP Ariba Procurement: Standalone Catalogs

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

AR540 SAP Ariba Procurement: Managing and Maintaining Catalogs

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

AR720 SAP Ariba Procurement: Administration

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

AR520 SAP Ariba Procurement: Contract Compliance

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR530 SAP Ariba Procurement: Invoicing

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

AR510 SAP Ariba Procurement: Buying

There are currently no events available for this course. Please feel free to register interest for this course on SAP Training. We will then notify you when a course has been scheduled.

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR610 - SAP Ariba Procurement: Standalone Catalogs

Course announcements

- This course teaches the skills required for using, implementing, and maintaining SAP Ariba catalogs. Using a combination of lectures, demonstrations, and hands-on lab exercises, students learn about catalog architecture, infrastructure, search engine, search functionality, catalog kits, and catalog administration. Students gain experience working with the tools required to administer catalogs including loading and validating catalogs, catalog subscriptions, customizing the catalog hierarchy, troubleshooting problems, and running scheduled tasks.

Goals

- This course will prepare you to:
- Key catalog concepts
- Catalog search , catalog kits, and partial items
- PunchOut basics
- Catalog hierarchy
- Catalog validation
- Ariba Network and static catalog subscriptions
- The catalog import process
- New features

Audience

- Application Consultant
- Business Analyst
- Business Process Owner / Team Lead / Power User
- Technology Consultant
- Trainer
- User

Essential

- None

Course based on software release

- SAP Ariba Procurement

Content

- Introduction
- Using Catalogs
- Importing Catalogs
- Validation and Errors
- Catalog Hierarchy
- Catalog Views
- Contract Compliance
- Content Management System
- BMEcat and CIF fields
- Dynamic Filtering of Catalogs

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR540 - SAP Ariba Procurement: Managing and Maintaining Catalogs

Course announcements

- This course teaches the skills required to load and update Ariba catalogs. Using a combination of lectures, demonstrations, and hands-on lab exercises, students learn about catalog, search functionality, catalog kits, and catalog administration. Students gain experience working with the tools required to administer catalogs including loading and validating catalogs, catalog subscriptions, customizing the catalog hierarchy, troubleshooting problems, and running scheduled tasks.

Goals

- This course will prepare you to:
- Key catalog concepts
- Catalog search, catalog kits, and partial items
- Content files and their formats (CIF and cXML)
- PunchOut basics
- Catalog hierarchy configuration
- Catalog Validation and Versioning
- Ariba Network and static catalog subscriptions
- The catalog import process
- Catalog Manager workspace
- New Features

Audience

- Application Consultant
- Business Analyst
- Business Process Owner / Team Lead / Power User
- Technology Consultant
- Trainer
- User

Essential

- None

Course based on software release

- SAP Ariba Procurement

Content

- Introduction
- Using Catalogs
- Loading Catalogs
- Validation and Errors
- Catalog Hierarchy
- Catalog Views
- Content Management System
- BMEcat and CIF Fields
- Dynamic Filtering of Catalogs

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR720 - SAP Ariba Procurement: Administration

Course announcements

- This course teaches the skills required for maintaining an SAP Ariba Procurement system. Using a combination of lectures, demonstrations, and hands-on lab exercises, students learn about cloud infrastructure, data loads, catalog maintenance, approval rules, the Ariba Network, and new feature implementation.

Goals

- This course will prepare you to:
- Learn about the Ariba Cloud infrastructure and resources, data types and integration methods, how to maintain catalogs and approval rules,how to enable new features.

Audience

- System - Administrator
- Functional and Technical Consultants

Essential

- None

Course based on software release

- 2105

Content

- Cloud Basics
- Integration Basics
- Master Data
- User Management
- Supplier Management
- Transactional Data
- Catalog Administration
- Ariba Network
- Approval Rules
- Receiving Types
- Optional Features
- Additional Resources

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR520 - SAP Ariba Procurement: Contract Compliance

Course announcements

- This course covers the basic functionality of Ariba Contract Compliance. The training material discusses the business processes automated by the Ariba Procurement Solutions, and explains how to use each feature. A mix of lecture, demonstrations, and lab exercises facilitate the learning process. This course is focused on Contract Compliance in a Procure-to- Pay scenario..

Goals

- This course will prepare you to:
- Create Contract Requests for release orders and direct invoicing

Audience

- Application Consultant
- Business Analyst
- Business Process Architect
- Business Process Owner / Team Lead / Power User
- Technology Consultant
- Trainer
- User

Essential

- None

Course based on software release

- 2105

Content

- Unit 1: Introduction
- Unit 2: Contract requests
- Unit 3: Release Order Contracts
- Unit 4: No-release Order Contracts
- Unit 5: Managing Contracts
- Unit 6: Contract Workspaces

Notes

- Course Level should be Basic Processes and Foundation

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR530 - SAP Ariba Procurement: Invoicing

Course announcements

- This course introduces the features and functions of the SAP Ariba On Demand Invoice Management. Through hands on labs and exercises, students learn how to enter and reconcile invoices. Configuration for automatic reconciliation, exception handling, and manual reconciliation are also discussed in the course. The course also covers how invoices and payments are processed. Additionally students learn about some of the core responsibilities and tasks performed by SAP Ariba administrators.

Goals

- This course will prepare you to:
- Manage paper invoices
- Describe PO-based electronic, Contract-based, Non-PO invoices and Credit Memo features
- Explain the approval process including approving invoices using email notifications, and other approval features
- Identify Invoice Reconciliation options
- Describe OK2Pay and Remittance
- Search for invoice status investigation and run pre-packaged invoice specific reports

Audience

- Application Consultant
- Business Analyst
- Business Process Architect
- Business Process Owner / Team Lead / Power User
- Technology Consultant
- Trainer
- User

Essential

- None

Course based on software release

- 2105

Content

- Introduction
- Paper Invoices
- Electronic Invoices
- Service Invoices
- Contract-based Invoices
- Non-PO Invoices
- Credit Memos
- Invoice Approval
- Invoice Reconciliation
- OK2Pay and Remittance
- Searching and Reporting
- Invoice Conversion Service

© 2024 SAP SE or SAP affiliate company. All rights reserved.

AR510 - SAP Ariba Procurement: Buying

Course announcements

- This course covers all of the functions of SAP Ariba Buying related to the creation of requisitions, the issuing of purchase orders, and receiving against purchase orders. The training material discusses the business processes automated by SAP Ariba Buying, and explains how to use each feature. A mix of lecture, demonstrations, and lab exercises facilitate the learning process.

Goals

- This course will prepare you to:
- Create purchase requisitions
- View and edit accounting details on a requisition
- Describe the requisition-approval process
- Manage purchase orders including change orders and order cancellation
- Describe the receiving process
- Use the SAP Ariba mobile application in requisitioning
- Search for documents such as requisitions, purchase orders, receipts, etc.
- Run pre-packaged reports for financial analysis and approvable status
- Collaborate with suppliers via SAP Ariba Buying
- Use the demand aggregation feature

Audience

- Application Consultant
- Business Analyst
- Business Process Architect
- Business Process Owner / Team Lead / Power User
- Technology Consultant
- Trainer
- User

Essential

- None

Course based on software release

- 2105

Content

- Introduction
- The Dashboard
- Catalogs
- Requisitions
- Accounting
- Approval
- Managing POs
- Receiving
- SAP Ariba Mobile
- Searching and Reporting
- Collaboration
- Demand Aggregation

© 2024 SAP SE or SAP affiliate company. All rights reserved.

All rights reserved. No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliated company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP and SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forwardlooking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP AG in Germany and other countries. Please see http://www.sap.com/corporate-en/legal/copyright /index.epx#trademarkfor additional trademark information and notices.

 © 2024 SAP SE or SAP affiliate company. All rights reserved.